

# **3D Archery Association of Australia Inc**



## **RISK MANAGEMENT AND INFECTIOUS DISEASE POLICY**

Effective from 2<sup>nd</sup> December 2024



## PREFACE

Risk Management planning is a major part to ensure our members and visitors are safe while visiting affiliated club grounds. Clubs need to complete the provided risk management plans to maintain their affiliation with the association.

Infectious Disease Policy – introduced in 2020:

The Covid – 19 Coronavirus pandemic in 2020 changed the way we go about our day to day lives. The importance of hazard reduction / prevention measures are a part of this. Procedures such as hand sanitisation, social distancing and self-isolation are now very much an accepted and important part of how we live. The health and wellbeing of our members is paramount.

3DAAA recognises this Policy has been implemented in an effort to guide and protect our members as to best practices in regard to infectious disease control.

There are also implications with our insurance. Response from the underwriters has indicated that they saw 3DAAA as a leading organisation that had now taken steps to reduce the risk. As part of our insurance agreements, we as an organisation must continue to maintain our policy to ensure the safety of our members and visitors.

Yours in Archery

*Troy Carter*

Troy Carter

President

3D Archery Association of Australia Inc.

2nd December 2024



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## 1. Authority

This Policy is issued by the President under Rule 2.1 (s) of 3DAAA's Constitution.

## 2. Sunset clause

Unless reviewed or revoked, this Policy will remain effective until – 30 December 2026

## 3. Information and Purpose

Information is provided to all 3DAAA affiliated clubs comply with the standards required to adhere safety regulations and the use routine infection control precautions NB: this policy meets the requirements of our insurer and has been as a minimum standard to meet the agreed to that of the insurer.

Purpose is to ensure Clubs, members and visitors are attend club grounds and be provided areas that comply to all policies when attending club grounds and facilities.

## 4. Jurisdiction

This Policy applies to all 3DAAA members, affiliated clubs and visitors. 3DAAA recognises and understands that State, Federal and Local Governments guidelines and Local Council laws may vary. Accordingly, 3DAAA maintain adherence to State and Local Government guidelines and make recommendations accordingly.

## 5. Procedure

3DAAA Clubs are to ensure a risk assessment forms are part of their annual and shoot risk assessments and comply with the current 3DAAA Requirements at the time of their Event.

3D AAA Committee, Clubs, Members and Visitors will ensure that appropriate Infection Control Procedures are adhered to. All Clubs, Members and Visitors are to comply with all Local, State and Federal legislative requirements.

## 6. Risk Management and Infectious Disease Control Matrix

Risk Management Matrix is to be completed and returned with all club affiliation applications. The matrix provided is a minimum requirement by that of the 3DAAA and the insurer. Clubs may add to this matrix but not remove any items scheduled.

Club Officials are to be aware of the requirements at all Club organised event. as well as Local State and National events. The Risk Management Matrix is to be completed prior to and after each event. Copies must be retained at club level if in the event of being required.

(See Annexure A)

## 7. Removal of Affiliation

If in the opinion of 3DAAA, an Affiliated Club fails to adhere to this Policy or to the standard required by Government Guidelines, they can be asked to show due cause why their affiliation should not be revoked.

3DAAA may Revoke, Suspend or Request adherence the Club depending on the circumstances involved.



## **8. Responsibilities under this Policy**

3DAAA and the Affiliated Clubs must take reasonable steps to ensure that the implementation, compliance and enforcement of this Policy.

### **8.1 The 3DAAA National Management Committee must:**

Adopt and comply with this Policy.

Recognise and enforce any penalty imposed under this Policy.

Publish, distribute and promote this Policy (and any amendments made to it from time to time) to the Clubs / Members in a practical manner and make a copy of this Policy publicly available.

Use any Forms, Contracts or clauses prescribed or required by the Policy, in order to give effect to this Policy.

### **8.2 Club Management Committees must, as a condition of their Affiliation**

Adopt and comply with this Policy.

Promote this Policy (and any amendments made to it from time to time) to their members in any manner required by 3DAAA.

Use any Forms, Contracts or clauses prescribed or required by the Policy, in order to give effect to this Policy in such documents as Contracts, Event Forms and Member Sign On forms, or as directed by 3DAAA

Report to the 3DAAA National Management Committee, any breaches of the Policy